

**Harrington Park Recreation Committee
Minutes
Wednesday, September 20, 2017**

1. CALL MEETING TO ORDER

Chairman's Announcement – meeting called to order at 8:17PM

In compliance with Chapter 231, Public Law 1975, adequate notice of the scheduled meeting was made. It is posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE, and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

2. ROLL CALL

COMMISSION Member	PRESENT	ABSENT
Paul Baly		x
Nicole Benasillo		x
Lynne Cappelmann	x	
Charles DeGruccio	x	
Megan Dippolito	x	
Brian Fitzgerald (Alternate Chair)		x
Thomas Gleason (Chairman)	x	

Also present:

Joon Chung, Town Council Liaison
Carolyn Lee, Secretary

3. ITEMS FROM THE PUBLIC

No items.

4. ADMINISTRATIVE ITEMS

a. Approval of Minutes (July, Aug)

Approval of Minute from July and August 2017

Motion: Lynne

Second: Charles

Vote: AIF

5. UPDATES

a. Finance and Budget (Tom/Brian)

i. Reports

No updated reports from finance.

ii. Sports Fees for Field Maintenance

Tom and Charles will review past emails for details of who paid, the amounts paid and the last time it was paid. This will be discussed in the next meeting.

b. Field Requests (Charles)

i. New Requests

1. Robert DeBrino – Baseball Club Team (Lynne)

Robert DeBrino completed field use application for 2018 (Spring, Summer and Fall) for Highland 50/70 and possibly Pondside 60/90. He is willing to put a deposit. The will have approximately 30 games per team. Robert must co-ordinate with Mike Rutigliano for field time and will need a certificate of insurance for 2018. Co-ordination of fall and spring sports is also needed to avoid conflict with fall sports such as soccer, Sunday morning baseball leagues as well as other HP sports programs. Travel teams usually play on Sundays. He doesn't know what league he will join at this time. The club will be open to all towns.

2. Vipers Softball (Northern Valley Softball)

The application has been completed and a certificate of insurance was provided. Carolyn noted that the insurance did not have the correct certificate holder name. It indicated a proof of insurance and not Borough of Harrington Park. Charles will review and respond to Viper Softball.

ii. Updates

Lacrosse has not filled out a form for field use for the fall. Recreation has the spring field use forms. A full size soccer field is not set up this year for the 7th and 8th grade.

iii. Inquiries

1. Temple Beth-El Baseball

- Temple Beth-El requested the use of Highland again. Charles did not approve the request for free usage of the fields. This organization might be using the field regardless of approval. Charles will check it out.
- This brought up questions if there should be a sign that indicates that they need a permit to use the field. A family or a group of friends should be able to play without filling an application. It is not acceptable for organizations to use the fields regularly without payment. How does Recreation enforce the application, insurance and payment? Joon will ask the attorney if organized groups use the fields is there something we can do. Recreation will see if we should put up a sign indicating a permit is required for field use.

iv. Invoices

1. ALOOO

Charles created the invoices. ALOOO invoice was emailed. They replied that they used the field once during the requested period. Mike R confirmed that ALOOO was only scheduled once during the season. There was a 2016 credit for one game so there the fee is \$0.

2. Slugs

Mike Berg was emailed an invoice on Sept.20th for \$300 for 4 days of field use.

c. School Coordination (Lynne)

i. Fall Sports

Lynne has not scheduled anything for indoor soccer. Recreation has not received any forms from basketball or HP indoor soccer.

If there are changes that day, there must be someone from the group at the school to ensure that the school is secure.

II. School Forms

Lynne and Tom have updated the field use forms for the school section to conform to the updated school forms. The Recreation part does not change, but the school section has changed. Lynne will contact Dr. Fried about changes.

d. Sports Coordination (Paul)

i. Sport Co-ordination Meeting

Charles will send a note to Paul to schedule a meeting to discuss Fall and Spring sports. The Robert DeBrino baseball should be discussed for scheduling.

e. Town Programs

i. Town Day – Sept. 9 (rain date Sept. 10) – Review

Beer sales were \$797. Wristband sales were about \$2,000 (400 wristbands). Donations were \$5,900. This amount includes donations that are still expected from Rockland Electric and Whole Foods Market. Table sales were \$330. Expenses included \$100 Social Affairs permit, \$5,650 rides, \$395 DJ, \$165 New Town Day banners, \$76 to update banner date, \$800 face painting, \$140 tip for Fun Time workers. Miscellaneous paid by Recreation members. (review in Town Day planner document)

Overall the day was a success. The comments included:

- The dunk tank was hurting the back of the kids.
- Parents commented that the waterslide and grass was muddy.
- It was difficult to hear the DJ announcements.
- People still want the animals.
- Antique truck wasn't manned so no one climbed on it. It needed a sign to climb on.
- Tom Simpson would like the American Legion on the Thank you banner next year (They will donate).
- Have more small change in the cashbox.
- Generators were too loud. Boy Scouts moved their location because it was too noisy.
- Price was affordable (a comment that Closter was \$15)
- Suggest a tug of war for next year.
- It was nice to have the student council presidents as judges for the cookie contest. The prizes were good. We need to get the word out earlier.
- A tug of war contest for next year. Matched by weight?

ii. Ragamuffin Parade – Oct. 28 (rain location HP School APR)

Lynne will confirm with the school that the APR is reserved for the rain location. Lynne will update the flyer. Joon will organize a meeting next week to talk about the details. HP Teens for Tomorrow and the Junior Woman's Club have confirmed

that they will be helping. Megan pick up the pumpkins (about 50-60 for about \$1.50 each) for decorating. We will need to purchase some prizes and tickets.

f. Park & Playground Maintenance

i. Field Maintenance (Brian)

Brian and Charles will wrap up the field maintenance for the year. The maintenance contract expires this year. It may be possible to extend the contract for another year. Tom will send an email to Brian.

ii. Pondside (Charles)

The chimney ladder anchor is fixed.

iii. Highland (Lynne)

- The chimney ladder anchor retrofit doesn't fit. DPW and Carolyn are looking into getting the proper replacement.

- Ann Bistriz received some comments from an arborist about a tree behind the hut that needs to be looked at. Joon will discuss with Mark Kiernan.

iv. George street (Paul)

1. Accessible Swing Seat replacement (Tom/Carolyn)

Recreation decided that the accessible swing seat replacement should be replace with an equivalent seat and not a bucket seat. Carolyn has requested if the seat complies with the NJ regulations for the accessible seat, but has not been given a reply. Recreation needs to know this information before the equipment is purchased. The seat costs about \$800.

v. School (Carolyn)

vi. Beechwood (Nicole)

vii. Don Horsey (Tom)

viii. Columbus (Megan)

1. Tennis (Paul)

i. TGA

Fall Program should have started.

ii. Tennis Badges

iii. Tennis Instructor Fee

iv. Tennis Signage

v. Tennis Association

Tom and Paul will arrange for a tennis association meeting in October at Borough Hall for those who are interested. The date is TBD. We will ask the town to send out a community e-blast about the meeting. Discussion about instructor fee and tennis badges will be discussed.

6. PROJECTS

7. OTHER ITEMS

a. NJDOT Grant

The Highland Field parking lot would not be applicable for the grant. The grant is for drainage and must be closer to the road. The bus stop to Schraalenburgh Rd to Tappan Rd. might be applicable for the grant.

8. NEXT MEETING

Next regularly scheduled meeting is Wednesday, Oct. 18, 2017 at 8:00PM.

Meeting adjourned at 9:02 PM.